

Escrow Law Advisory Committee

Meeting Notice and Agenda

The next Escrow Law Advisory Committee meeting will be on Tuesday, March 9, 2004 at 10:00 a.m. The meeting will be held at the Department of Corporations' Los Angeles office located at 320 West Fourth Street, 7th floor conference room. Please contact Special Administrator Steven C. Thompson in the Los Angeles office at (213) 576-7610 if you have any questions.

Meeting Agenda:

- I. Opening remarks. (Louisa Broudy)
- II. AB 1870, legislation proposed by Escrow Agents' Fidelity Corporation (Sunny Maden)
- III. Use of email for notices to licensees and electronic filing of reports. (Louisa Broudy)
- IV. Responding to regulatory letters (Kathleen Partin)
- V. Annual audit report deficiencies (Kathleen Partin)
- VI. Proper procedures for reporting and fingerprinting new employees (Steven Thompson)
- VII. Enforcement update (Steven Thompson)
- VIII. Next meeting date (Steven Thompson)

(*In limited occurrences or due to unforeseen circumstances, there may be a change to the order of agenda items.)

Special accommodations for disabled persons, such as sign language interpreter services, are available. Please make requests for special accommodation services at least seven days in advance of the meeting. Requests should be directed to Special Administrator Steven C. Thompson in the Los Angeles office at (213) 576-7610, 320 West 4th Street, Los Angeles, CA 90013. This agenda is available on the California Department of Corporations web site at www.corp.ca.gov.